# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of the Complete this form within 30 days of returning from the Complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form within 30 days of returning from the complete this form the complete this complete the complete this form the complete the compl travel. Submit all forms to the Office of Public Records in 232 Hart Building 19 MAR -4

In compliance with Rule 35 2(a) and (a) I make the following disclosures with respect to the following will

| -                                    | r me. I also certify that  |   | 4 N.T.                                 |   |
|--------------------------------------|--|---|--|---|
|                                      | oyee Pre-Travel Author<br>ate Sponsor Travel Cer   | , |  | ry, invitee list, etc.)   |
| Private Sponsor(s) (lis              | Motion Picture   | Association of Am                       |  |   |
| Travel date(s):                      | 22/2019  | <u> </u>                                | ·                                      |   |
| Name of accompanyir                  | ng family member (if an  | ıy):                                    |  |   |
| Relationship to Travel               | er: D Spouse D C   | Child                                   |  |   |
|                                      |  |   |  | SE OR DEPENDENT CHILD, C  |
|                                      | ee: Transportation   | EXPENSES. (Attach addi                  | tional pages if necessar               | Other Expenses  |
|                                      | Transportation Expenses  Flight: \$341.60 Shuttle Bus:   | EXPENSES. (Attach addi                  |  |   |
| Expenses for Employ  Good Faith      | Transportation . Expenses Flight: \$341.60   | EXPENSES. (Attach addi                  | Meal Expenses                          | Other Expenses (Amount & Description)  Airport parking at DCA:                      |
| □ Good Faith Estimate  Actual Amount | Transportation Expenses  Flight: \$341.60 Shuttle Bus:   | Lodging Expenses  Hotel: \$416.86       | Meal Expenses  Meals: \$87.18          | Other Expenses (Amount & Description)  Airport parking at DCA:                      |
| □ Good Faith Estimate  Actual Amount | Transportation Expenses  Flight: \$341.60 Shuttle Bus: \$275.82  | Lodging Expenses  Hotel: \$416.86       | Meal Expenses  Meals: \$87.18          | Other Expenses (Amount & Description)  Airport parking at DCA:                      |
| □ Good Faith Estimate  Actual Amount | Transportation Expenses  Flight: \$341.60 Shuttle Bus: \$275.82  Danying Spouse or Department of the Company of t | Lodging Expenses  Hotel: \$416.86       | Meal Expenses  Meals: \$87.18  cable): | Other Expenses (Amount & Description)  Airport parking at DCA: \$56  Other Expenses |

necessary.): See attached itinerary

FRIC EINHORN (Printed name of traveler)

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Date)

(Signature of Supervising Senato

# EMPLOYEE PRE-TRAVEL AUTHORIZATION

| Pre-Trave    | Filing Instructions: (  | Complete and sub    | omit this form at least 3 | 0 days  |
|--------------|-------------------------|---------------------|---------------------------|---------|
| prior to the | travel departure date t | o the Select Con    | nmittee on Ethics in SI   | H-220.  |
| Incomplete   | and late travel submiss | sions will not be   | considered or approved    | . This  |
| form must    | be typed and is availab | le as a fillable PD | F on the Committee's v    | vebsite |
|              | •                       | y of your entire p  | pre-travel submission for | r your  |
| required po  | st-travel disclosure.   |                     |                           |         |

| Date/Time Stamp: |  |
|------------------|--|
|                  |  |
|                  |  |
|                  |  |
|                  |  |

| Name of Traveler:  | Eric Einhorn   |
|--|--|
|  | Sen. Schatz  |
| Employing Office/Committee:  Motion Picture A  | esociation of America Inc. (MPAA)  |
| Motion Picture A<br>Private Sponsor(s) (list all):   |  |
| 2/20-22/2019<br>Travel date(s):  |  |
| Note: If you plan to extend the trip for a   | ny reason you must notify the Committee.   |
| Los Angeles, CA Destination(s):  | • · · · · · · · · · · · · · · · · · · ·  |
| Explain how this trip is specifically connected to   | o the traveler's official or representational duties:  |
| FCC and responsibility for Internet policy issues. I property issues. This trip will provide an opportunity provides critical content to entitles regulated by the | rce Committee's Communications Subcomittee, which includes oversight of the am his counsel for, among other things, the subcommittee as well as intellectual ty to become more familiar with an important part of the media industry that FCC and that provide content over the Internet. The trip will also deepen my dustry, including intellectual property, licensing, and distribution. |
| Name of accompanying family member (if any)  | , N/A  |
| Relationship to Employee: Spouse Ch  |  |
| 1  | orm is true, complete and correct to the best of my knowledge:   |
| 1/16/2019<br>(Date)  | (Signature of Employee)  |
| TO BE COMPLETED BY SUPERVISING SENAT Secretary for the Majority, Secretary for the Minority  | OR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms   |
| Sen. Schatz  | Eric Einhorn   |
| (Print Senator's/Officer's Name)   | hereby authorize (Print Traveler's Name)   |
| an employee under my direct supervision, to accretated expenses for travel to the event describe   | cept payment or reimbursement for necessary transportation, lodging, and d above. I have determined that this travel is in connection with his or her and will not create the appearance that he or she is using public office for   |
| I have also determined that the attendance of the  | e employee's spouse or child is appropriate to assist in the representation  |
| of the Senate. (signify "yes" by checking box)   |  |
| 1/1b/2019<br>(Date)  | må 5chol   |
| (Date)   | (Signature of Supervising Senator/Officer)   |

## Einhorn, Eric (Schatz)

From: Ivory Zorich <ivory@ivoryzorich.com>
Sent: Friday, December 14, 2018 3:33 PM

To: Einhorn, Eric (Schatz)

Subject: INVITE: MPAA Staff Delegation Trip to Los Angeles

Follow Up Flag: Follow up Flag Status: Completed

### Dear Eric:

On behalf of the Motion Picture Association of America (and pending relevant ethics committee approval), I would like to invite you to join us for a staff delegation trip to Los Angeles on Thursday, February 21. You would fly into LA the evening of Wednesday, February 20, the day of programming will be Thursday, February 21, and then you would fly back to DC on Friday, February 22.

The MPAA is working on a full day of programming that will highlight several movie/tv production facilities, provide discussions with creative and executive teams, and deepen your understanding of the policy issues facing MPAA's industry, including intellectual property, international trade, appropriations, tax policy, and licensing & distribution.

Subject to House/Senate Ethics approval, MPAA will cover the cost of your air travel, two nights in a hotel while in LA, ground transportation to/from airports, and meals. If you are interested in joining us, please let us know by Friday, December 21.

Please let me know if you have any questions.

My best, Ivory

Ivory Zorich, Event Consultant and Producer 202.494.4456 www.lvoryzorich.com

# PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

| Sp     | onsor(s) of the trip (please list all sponsors): Motion Picture Association of America, Inc. (MPAA)   |
|--------|---|
| <br>De | scription of the trip: The trip will highlight several production facilities, discussions with both our   |
|        | eative and executive teams, and deepen the participants' (see attached for continued answer)  |
| Da     | tes of travel: February 20, 2019 - February 22, 2019  |
| Pla    | ce of travel: Los Angeles, CA   |
|        | me and title of Senate invitees: see attached   |
| I c    | ertify that the trip fits one of the following categories:  |
|        | (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.   |
| ×      | (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).   |
| X      | I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  |
| X      | I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal. |
| I ce   | ertify that:  |
| X      | The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement.  |
| X      |   |

# U.S. SENATE SELECT COMMITTEE ON ETHICS PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

- 2. Description of the Trip (continued): ...understanding of the policy issues facing our industry, including fiscal, licensing & distribution, international trade, and intellectual property issues.
- 5. Name and title of Senate invitees:

Michelle Barlow Richardson, Chief of Staff, Sen. Roger Wicker (MS)
Eric Einhorn, Senior Counsel for Technology and Communications Policy, Sen. Brian Schatz (HI)
Jeff Hantson, Counsel, Sen. Mazie Hirono (HI)
Patrick Warren, Counsel, Senate Permanent Subcommittee on Investigations

\*\* Each of these individuals works on fiscal, licensing and distribution, international trade, and/or intellectual property issues, which is the focus of our day of programming.

| 9.  | USE ONLY IF YOU CHECKED QUESTION 6(B)  I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a   |
|-----|---|
|     | foreign principal, one of the following scenarios applies:  (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip. |
|     | (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).                                   |
|     | (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.                                 |
| 10. | USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:  |
|     | The duration of travel and programming are such that two nights are necessary for Congressional   |
|     | invitees to attend a full day of programming.   |
|     |   |
| 11. | An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.  |
| 12. | Briefly describe the role of each sponsor in organizing and conducting the trip:  |
|     | The MPAA is the sole sponsor of the trip and is responsible for organizing and conducting all   |
|     | aspects of the trip.  |
|     | •   |
| 13. | Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:  MPAA serves as the voice and advocate of the American Motion Picture and TV industry. The day of  |
|     | programming will highlight several movie/tv production facilities, discussions with both our creative &   |
|     | executive teams, and deepen the participants' understanding of the policy issues facing our industry.   |
| 14. | Briefly describe each sponsor's prior history of sponsoring congressional trips:  |
|     | The MPAA sponsored a congressional trip to the 2015 South by Southwest festival in Austin, TX, and  |
|     | congressional trips to Los Angeles (similar to this one) in October 2015, October 2016, and   |
|     | February 2018.  |

|            |   | Transportation Expenses  | Lodging Expenses                           | Meal:<br>Expenses                                       | Other<br>Expense           |
|------------|---|--|--|---|----------------------------|
|            | Good Faith estimate  Actual Amounts   | \$1,000 total<br>(\$600 = airfare;<br>\$400 = local<br>ground<br>transportation) | \$360<br>(two nights)                      | \$165 (exclusive of tax and gratuity)                   | None                       |
| 17.        | State whether a) the traparticipation or b) the congressional participation | trip involves an event t   | it is arranged or or that is arranged or i | ganized without regard to<br>organized specifically wit | congression<br>h regard to |
|            | The trip involves an ev   | ent that is arranged sp  | ecifically with rega                       | rd to congressional partic                              | ipation.                   |
| 18.        | Reason for selecting th   | ne location of the event   | or trip                                    |   |                            |
|            | Many of our studios ha  | ave production located   | in Los Angeles an                          | d the purpose of the trip is                            | s for staff to             |
|            | production facilities an  | d meet production tear   | ns.  | <u> </u>  | <del></del> -              |
|            |   |  |  |   |                            |
| 19.        | Name and location of  | hotel or other lodging f   | acility:                                   |   |                            |
| 19.        |   | hotel or other lodging f   | •  | A 91608   |                            |
| 19.<br>20. |   | Universal Hollywood Dr   | ., Universal City, C                       | A 91608   |                            |

Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional

The MPAA regularly hosts educational briefings, conferences such as the "Creativity Conference,"

and events such as "Beyond the Red Carpet" and "Script to Screen" that include Congressional

trips):

| 21. | Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:  |  |  |  |
|-----|--|--|--|--|
|     | The daily lodging expenses are equal to the Fed Govt Los Angeles travel per diem rate.   |  |  |  |
|     | The meal expenses are less than the Fed Govt Los Angeles travel per diem rate.   |  |  |  |
| 22. | Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:  |  |  |  |
|     | Coach roundtrip airfare from DC to LA. Taxis/Uber/Lyft to/from personal home to DC airport.  |  |  |  |
|     | Coach mini-bus shuttles to/from LA airport. Coach mini-bus shuttles on day-of programming.   |  |  |  |
| 23. | I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35). |  |  |  |
| 24. | List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:  |  |  |  |
|     | None   |  |  |  |
|     |  |  |  |  |
| 25, | I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor):  Signature of Travel Sponsor:  |  |  |  |
|     | Name and Title: Ben Sheffner, Senior Vice President and Associate General Counsel  |  |  |  |
|     |  |  |  |  |
|     | Name of Organization: Motion Picture Association of America, Inc.  |  |  |  |
|     | Address: 15301 Ventura Blvd, Bldg E; Sherman Oaks, CA 91403  |  |  |  |
|     | Telephone Number: 818.935.5784   |  |  |  |
|     | Fax Number:  |  |  |  |
|     | E-mail Address: ben_sheffner@mpaa.org  |  |  |  |

### MPAA CONGRESSIONAL STAFF DELEGATION ITINERARY LOS ANGELES, CA

### WEDNESDAY, FEBRUARY 20, 2019

5:30PM Depart Washington Reagan National on Delta Flight #1872

8:26PM Arrive at LAX.

> Ivory Zorich/MPAA will meet you and other Hill staff at the Delta baggage claim with "MPAA Delegation" sign. A shuttle van will then take staff and luggage to Hilton Universal for drop-off.

9:45PM Arrive at Hilton Universal. No MPAA programming scheduled for this day.

### THURSDAY, FEBRUARY 21, 2019

7:45AM Depart hotel for Universal Studios

Location: 100 Universal City Plaza, Universal City, CA 91608

Enter through Gate 1 off of Lankershim Blvd. Drop off in front of the Grill/Commissary.

7:50AM Staff Delegation arrives at Universal Studios

8:05AM-Welcome Remarks by Ivory Zorich, Event Consultant/Programmer, MPAA

8:07AM with light morning refreshments served.

Location: Room 1220

8:07AM-"Piracy Living Room" Presentation and Discussion with NBCUniversal

9:10AM **Executives:** 

> Braxton Perkins, Senior Vice President, IP Analytics, Operations & Tech David Green, Vice President, Public Policy and Creative Content Protection Description: NBCUniversal technology and policy experts will provide an indepth presentation on the online piracy ecosystem. The presentation will include demonstrations of how consumers typically obtain unlawful content and how content-theft sites profit through advertising, subscriptions, and malware distribution. The group will also discuss the legal and political efforts the industry is undertaking to reduce the theft of film and television content, and the importance of international trade agreements to that effort. The presentation will also discuss "piracy devices and apps": the fast-growing phenomenon of set-top boxes that, like Apple TV or Roku, attach to the television to provide easy access to Internet content, but, unlike those legitimate devices, tap into pirated sources for live channels and video on demand content.

### **Educational Tour of Universal Lot** 9:10AM-

10:50AM Description: The tour will provide a first-hand look at the film and TV production

process. The presentations will demonstrate how NBCUniversal has worked to reimagine the film experience in new and inventive ways for consumers. The group will visit physical sets, post-production offices with demonstrations on digital editing, and the Wizarding World of Harry Potter experience at Universal Studios. Throughout the visit, we will discuss the extensive resources that are invested in creating original content and park experiences, and the importance

of protecting this valuable intellectual property, including copyrights, trademarks, and the licensing marketplace.

10:50AM Proceed to shuttle bus

11:15AM Depart Universal Studios for Warner Bros.

Location: WB Gate 7, 6561 Forest Lawn Drive, Los Angeles, CA 90068

11:45AM- Lunch

12:45PM Location: SJR Lobby

12:15PM- Remarks and Q&A with Jackie Hayes, Senior Vice President and General

12:45PM Counsel, Warner Bros. Home Entertainment Inc.

Description: Remarks will be focused on the evolving business models for viewers to access film and television content for home and mobile use.

12:45PM- Remarks and Educational Tour of Warner Bros. led by Michael Walbrecht, 2:50PM Vice President, Studio & Production Affairs, Warner Bros.

Description: Michael Walbrecht will meet with the group to review and discuss federal and state film and television tax policies that impact the film and television industry, along with the pressures of overseas incentives to lure domestic production offshore. Specifically, he will present information on the relationship between the Section 181 tax incentive and state film credits, and how decisions on filming location can impact the economic viability of productions. Walbrecht will also discuss the importance of trade policies to the film and television industry's efforts to protect intellectual property in a global digital economy. The group will continue on an educational tour of Warner Bros.' back-lot facilities. Potential stops, depending on production schedules, will include sound stages to showcase the jobs related to building and maintaining a set, and post-production facilities (i.e. sound dubbing, editing) to highlight the major technology investments required to produce and distribute films and television shows.

2:50PM Proceed to shuttle bus

3:00PM Depart for Paramount

Location: 5555 Melrose, Los Angeles, CA

3:45PM Arrive at Paramount

4:00PM- Augmented Reality & Virtual Reality Demo with Ted Schilowitz, 5:00PM Paramount Futurist

Description: Paramount Futurist Ted Schilowitz works with studio leadership and the technology teams at Paramount/Viacom, exploring forms of new and emerging technologies, with an emphasis on Virtual Reality and Augmented Reality. Ted will demonstrate VR/AR projects for staffers and talk with them about the technology his team develops and how it's used in the industry. This demonstration will also include a discussion of IP and copyright issues.

5:00PM-6:30PM

### Educational Tour of Paramount Pictures Studio Lot

Description: The Delegation will begin the tour at the Visitor Center where they will see a brief educational reel describing Paramount Picture's origins and its 105-year industry legacy. The Visitor Center also features select historically significant props. Next, the Delegation will visit the Props Warehouse where they will have the opportunity to see props and costumes from important Paramount films. Studio archivists and props experts will describe to the group what they are seeing and explain their historical significance and practical use in film. This is also an opportunity for a discussion around the studio's intellectual properties and artistic creativity. The Delegation will continue to the one-of-akind New York Street backlot, which features ten distinct city neighborhood backdrops used régularly for film and television productions. Guides will explain the industry utility of the various unique architectural elements provided by New York Street, the historical significance of the backlot, and discuss productions who have used New York Street. This will foster a technical discussion of shooting in film and television and allow participants to better understand this part of the production process. The tour will end at the historic Bronson Gate.

6:30PM Proceed to shuttle bus

6:40PM Depart for dinner

Location: Eveleigh, 8752 Sunset Boulevard, West Hollywood, CA

7:00PM - Dinner

9:00PM Description: The dinner discussion will further cover the issues presented throughout the day's events, with remarks by Greg Saphier, Senior Vice

President, External Affairs, Motion Picture Association of America.

To continue the day's conversation, joining us at dinner will be representatives

from the creative community and guilds.

9:00PM Proceed to hotel

**END OF DAY** 

### FRIDAY, FEBRUARY 22, 2019

5:30AM Ivory Zorich/MPAA will meet you and other Hill staff in the Universal Hilton

lobby. A shuttle van will then take staff and luggage to LAX for drop-off.

6:45AM Arrive at LAX.

8:20AM Depart LAX on Delta Flight #1881

4:28PM Arrive at Washington Reagan National.

REAGAN
NATIONAL AIRPORT
RECEIPT K6
ENTRY TIME:
02/20/19 15:55
EXIT TIME:
02/22/19 04:27 PM
PARK-DUR. HRS:MIN

2:00:32

AMOUNT:

\$ 56.00

KIND OF PAYMENT:



# 7 / 100000000000

# Einhorn, Eric (Schatz)

From:

Ivory Zorich <ivory@ivoryzorich.com>

Sent:

Monday, March 4, 2019 12:53 PM

To:

Einhorn, Eric (Schatz)

Subject:

Re: MPAA Staff Del - Final Schedule and Trip Sponsor Form

Thanks, Eric! What snail mail address should I send the check to?

Here are your actual expenses:

Flight: \$341.60 Hotel: \$416.86 Meals: \$87.18

Ground Transportation (Shuttle Buses): \$275.82

Parking: \$56

Ivory Zorich, Event Consultant and Producer

202.494.4456

www.ivoryzorich.com

From: "Einhorn, Eric (Schatz)" < Eric Einhorn@schatz.senate.gov>

Date: Monday, March 4, 2019 at 9:35 AM To: Ivory Zorich < ivory@ivoryzorich.com >

Subject: RE: MPAA Staff Del - Final Schedule and Trip Sponsor Form

Hi! Thanks again for all of your hard work on the trip. I learned a lot and enjoyed talking with everyone.

Do you have actual expenses I can include with my RE-2 form? My last trip Ethics sent the RE-2 back to me because I used the approved estimates. Thanks.

Also, here is my receipt for parking at DCA.

Thanks, Eric

From: Ivory Zorich < ivory@ivoryzorich.com > Sent: Friday, February 22, 2019 11:54 AM

To: Barlow Richardson, Michelle (Wicker) < Michelle Richardson@wicker.senate.gov >; Warren, Patrick (HSGAC)

< Patrick Warren@hsgac.senate.gov >; Einhorn, Eric (Schatz) < Eric Einhorn@schatz.senate.gov >; Hantson, Jeff (Hirono)

<Jeff Hantson@hirono.senate.gov>

Subject: MPAA Staff Del - Final Schedule and Trip Sponsor Form

Hi everyone,

Attached are the FINAL programming schedule and Private Sponsor Travel Forms for you to submit post-trip to Senate Ethics, along with your own form. Please note that these are slightly different than the original documents I sent you, as ethics had me make some edits after you submitted to them a month ago, so you'll want to be sure to use these updated docs.

Let me know if you have any questions.